

GEORGETOWN SCHOOL DISTRICT
21 or 26 PAY PERIOD ELECTION

2024-2025

SCHOOL YEAR

_____ I authorize my annual salary to be distributed in **21** equal pay increments.

_____ I authorize my annual salary to be distributed in **26** equal pay increments.

Those choosing 26 installments may choose one of the following options:

_____ I would like to receive a LUMP SUM with my final payment in **June 2025**.

_____ I would like to receive continuing pay through **August 2025**.

My signature below affirms that I understand that my pay election will be considered a permanent selection for the 2023-2024 school year. I may change my payroll plan for the following school year. If I do not change my selection in future years, my election above will remain in effect.

Employee Signature: _____

Employee Name (Print): _____

Date: _____